

# Exact Synergy

## Project Management

**As you grow, projects become more numerous and complex, and typically employees from different departments and divisions serve on multiple project teams. These layers of projects, sub-projects and assignments encompass various activities, resources and locations. Each component must be comprehensively managed to assure successful project completion: deadlines must be met, resources must be accountable, bottlenecks identified and budgets properly spent.**

### Catalysts for Successful Projects

Exact Synergy delivers a centralized and always accessible system that tracks workflow involvement, highlights bottlenecks and manages all documents, assets, resources, sub-projects and schedules.

### In Synergy, project components are:

- Integrated and associated
  - every project aspect is connected, trackable and accessible for strategic views or immediate updates
- Accessible from one centralized location with consistent models – all project participants can actively participate with definable and constant standards
- Triggered and based upon preset parameters – Synergy finds cost overruns, missed deadlines or lack of participation and notifies

management for further action

- Tracked for accountability – each project participant is held to responsibilities that make a project successful

It is the ability to participate and strategically track and view project status from a centralized location, where all components are associated, that will better ensure project success.

Synergy Project Management allows you to open the doors between departments by uniting and managing every project resource. It reveals costs, inefficiencies and redundancies that can stifle project progress.



With Exact Synergy you can:

- 1** Seamlessly link project budgets, resources, documents and tasks
- 2** Use the centralized database of project information to assure projects will be on time, on budget
- 3** Facilitate greater communication among project participants
- 4** Track project history, activity and results for management analysis
- 5** Link sub-projects to larger projects for rollup tracking
- 6** Define security roles and rules, ensuring appropriate visibility
- 7** Utilize separate, secure portal logins for developers, consultants, QA, marketing and customers, for access when needed
- 8** Employ standard, customizable and repeatable project infrastructures



## Project Setup

With Exact Synergy you identify project requests, objectives and deliverables, and prioritize and establish parent-child project portfolios. You can develop project plans including scope, deliverables, tasks, milestones, resources, costs, schedules and budgets; formalize project plans, proposals and associated contracts.

## Project Management

Capture project transactions via XML from various areas of the company. You can analyze costs and overall project status, manage and resolve issues and forecast remaining work. With Synergy you can update project status and milestones, and adjust resources, schedules or scoping and manage contracts. You can review internal and external project costs and authorize billing or chargeback to the organization for which the project was performed.

## Better Communication Leads to Faster Work, Fewer Mistakes

Synergy clarifies communication throughout the entire project process. It generates ad hoc and periodic reports, reducing the time spent on gathering relevant data. It provides status checks and reduces the risk of miscommunication thanks to its single source of information (data sets are stored in the central Exact Synergy database for easy retrieval.)

## Collaboration is Easy with Synergy

With Synergy, all project information and inquiries can be initiated, monitored and processed via workflow. It also provides a forum for sharing project knowledge and discussing issues, regardless of the number of departments/divisions or geographic locations involved.

## Compliance Capabilities Are Critical

Synergy gives project participants standard methods for making decisions in line with rules and regulations. It enables audit trails and allows data to be traced back to the source. In addition, it allows for the generation of high-quality reports that provide the information required for compliance with internal reporting requirements.

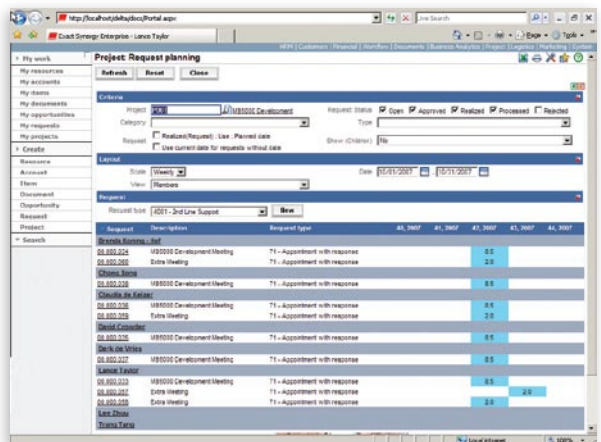
## Project Control: Making Sure It Gets Done Right

Few things waste corporate dollars faster than projects that spin out of control or lay wallowing in a sea of uncompleted tasks and unmonitored budgets. Synergy provides total project control, from the planning stages, through project goals and staffing, to workflow and key project milestones, to final project results.

With Synergy you can track progress to goals based on key performance indicators and adjust project personnel activities to improve results.

## The benefits of Exact Synergy Project Management are:

- A single overview of your projects
- Drill down to the smallest detail
- Built-in compliance
- Accountability as a natural way of doing business
- Complete and accurate records of past projects so work doesn't have to be replicated in future projects
- An environment of innovation and continuous improvement



Instantly view the resources, requests, schedules and progress of projects.

“Synergy grows as Davis Controls grows, and has improved our bottom line and increased productivity.”

Neil Montgomery, President & CEO Davis Controls Ltd.

For further information please call 1.800.468.0834, Ext. 2650 or visit [www.exact.com/synergy-us](http://www.exact.com/synergy-us)

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